



**Stratham Public Works Commission  
Meeting Minutes**

**December 13, 2018**

**Municipal Center, Selectmen's Meeting Room**

10 Bunker Hill Avenue

Time: 6:30 PM

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Members Present: John Boisvert, Chairman  
Michael Girard, Member  
Jim Cushman, Member  
Joe Lovejoy, Selectmen's Representative

Absent: Frank Swift, Alternate

Staff Present: Tavis Austin, AICP, Town Planner  
Paul Deschaine, Town Administrator

**1. Call to Order/Roll Call.**

The meeting was called to order at 6:30; the Chairman took roll call.

**2. Review/Approval of Meeting Minutes.**

The Commission reviewed minutes of June 21, 2018. J. Cushman motioned to approve minutes as presented. M. Girard, seconded; motion approved unanimously.

**3. Public Meeting Topics**

**a. Infrastructure Discussion**

J. Boisvert updated the Commission on the work of Weston & Sampson (W&S) as well as Russ Thibeault of Applied Economic Research (AER). He specifically noted the various 'options' for potential infrastructure development—Stratham only, Stratham-Exeter, Stratham-Newmarket.

J. Lovejoy added that discussions, to date, with either firm, have not contemplated 'buy-in' fees or land acquisition costs.

J. Boisvert stated working in parallel, AER and W&S, provide a packet of information that will assist in the Town providing public forums and/or information sessions no longer reliant upon hypothetical numbers or assumptions.

J. Cushman questioned whether the 'in Town' model had made any sense after further investigation.

J. Lovejoy stated that the Rt. 108 Corridor Study Committee (108CSC) would be discussing the financial details to a further degree later tonight (12/13/18), but in short, in Town numbers did not appear practical with regard to reducing debt service in a timely manner—particularly in comparison to those models connecting to established utilities.

M. Girard suggested that actual construction costs estimates may be the next step to compare and evaluate engineering cost-norms to construction costs.

1 J. Boisvert agreed, and then motioned to support further investigations and reporting  
2 consist with the current work and momentum and to support the 108CSC in moving  
3 forward with a TIF proposal if so supported by the final reports of W&S and AER.

4 **b. Other discussion**

5 J. Boisvert motioned to request static funding, maintaining the \$20,000.00 per year within  
6 the Capital Improvement Program for the 2019 CAP.

7 M. Girard seconded the motion, which passed unanimously.

8 P. Deschaine thanked the PWC for its continued efforts in helping the Town; concluding  
9 that this was his last meeting as Town Administrator.

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11 **4. Adjournment.**

12 M. Girard made a motion to adjourn at 7:00 pm. Motion seconded by J. Cushman. Motion  
13 carried unanimously.